

ALVAN IKOKU FEDERAL COLLEGE OF EDUCATION

PMB 1033, OWERRI, IMO STATE, NIGERIA

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INVITATION FOR PREQUALIFICATION OF CONTRACTORS AND TENDERS ALVAN IKOKU FEDERAL COLLEGE OF EDUCATION OWERRI, IMO STATE, NIGERIA

(1.0) INTRODUCTION

The Alvan Ikoku Federal College of Education, Owerri, is desirous of embarking on the under-listed 2017 TETFund Zonal Intervention Project. Consequently, interested competent and experienced contractors are invited for Pre-qualification and Tender in the following Areas:

(2.0) PROJECTS DESCRIPTION

Lot 1: Procurement of Enterprise Proliant Server, Laptop/Desktop Computer sets

Lot 2: Procurement of 15-Seater Brand new bus

(3.0) PRE-QUALIFICATION REQUIREMENTS

(i) Valid certificate of registration with the Corporate Affairs Commission (CAC) including Forms CAC2 & 7;

(ii) Evidence of current Tax Clearance Certificate valid till 31st December, 2018, with minimum average turnover of N50 million.

(iii) Evidence of current Pension Compliance Certificate valid till 31st December, 2018.

(iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018.

(v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018.

(vi) A Sworn Affidavit disclosing whether or not any officer of the relevant committees of Alvan Ikoiku Federal College of Education or the Bureau of Public Procurement is a former present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

(vii) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP

(viii) Verified documentary evidence of at least three (3) similar jobs in the last five (5) years including Letter of Awards, Valuation Certificates and Job Completion Certificates.

(ix) Company Profile with CVs of Key Staff and their Academic/Professional Certificates.

(x) Company audited accounts for (3) three years (i.e., 2015, 2016, 2017);

(xi) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed.

(xii) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the Lot 2;

(xiii) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4.0) COLLECTION TENDER DOCUMENTS

Documents should be collected from the office of the Director of Works Services after the payment of a non-refundable tender fee for N10,000 (Ten thousand naira) only for Lots 1 and 2. The fee should be paid into the Alvan Ikoiku Federal College of Education, Owerri Treasury Single Account (TSA) through Remitta No **3000050450**.

(5.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to **the**

Secretary, Procurement Planning Committee, Alvan Ikoku Federal College of Education, Owerri and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box **not later than 12:00 noon on Wednesday, 3 October, 2018**.

(6.0) OPENING OF BIDS

The technical bids will be opened immediately after the deadline for submission **at 12:00 noon on Wednesday, 3 October, 2018** in the College Council Chambers. Bidders and their representatives as well as the general public are invited to witness the opening. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bid opening, while financial bids of unsuccessful bidders will be returned un-opened.

(7.0) GENERAL INFORMATION

(i) Contractor's claim may be verified

(ii) The procurement process may be cancelled in line with Section 28 of the PPA, 2007 without incurring any liability.

SIGNED:

A.N AGUTA (MRS.)

REGISTRAR